



**Board of Commissioners Regular Meeting Minutes
February 26, 2019**

PRESENT

Jonathan Blake, Board Chair; Juliet Pouillon, Vice Chair; Paul Pennington, Commissioner; Les Dewey, Board Secretary; Don Schaack, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO; Dr. Russell Smith, Chief of Staff; Heidi Hedlund, Quality & Risk Manager; Elizabeth Vaivoda; Marketing Director; Renee Warner, Controller.

Guests: Beth Robison, RN; Ricky Knowles; Bill Hollander; John Mathews; Matthew Mullenix, CRNA

CALL TO ORDER

Board Chair, Jonathan Blake, called the meeting to order at 1803 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

Beth Robison mentioned the need for better signage to the new cafe. It is confusing for the public. Elizabeth explained that she has new signage planned and ordered to direct the public to the meeting spaces and café.

CONSENT AGENDA

Juliet Pouillon motioned that the Consent Agenda items be approved as written, including Minutes of the January 22, 2019 Regular Meeting; Accounts Payable Warrants in the amount of \$483,894.90, Payroll Warrants in the amount of \$25,739.14, Payroll Electronic Transactions in the amount of \$820,372.68 and Bad Debt in the amount of \$170,746.43. Les Dewey seconded. Motion approved unanimously.

CREDENTIALING PRESENTATION – Dr. Jim Borden, CMO: Dr. Borden, Skyline’s Chief Medical Officer gave a detailed presentation on medical staff credentialing. He explained the Board’s responsibility and that credentialing must happen every 2 years for each provider. Dr. Borden explained the different credentialing statuses, the paperwork & approval process and the difference between credentialing status and credentialing privileges. Questions and discussion followed.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Russell Smith presented the Medical Staff Credentialing list recommended by the Medical Executive Committee. Discussion followed. Les Dewey motioned to approve the appointment and reappointment of the presented providers. Juliet Pouillon seconded. Motion approved.

NAME	SPECIALTY	STATUS	APPOINTMENT
Audrey Collins-Watson, MD	Emergency Medicine	Active	New Appointment
Alicia Gimenez, MD	Medical Services	Courtesy	Reappointment

Allen LaBerge, MD	Medical Services/Endoscopy	Active	Reappointment
Frank J. Rinella, DO	Emergency Medicine	Active	Reappointment
Chris Van Tilburg, MD	Emergency Medicine	Active	Reappointment
Vee Yoong, PA-C	Emergency Medicine	Active	Reappointment
Duane Laurelton, CRNA	Anesthesia Services	Courtesy	Reappointment

COMMITTEE REPORTS

- **Marketing/Foundation:** Elizabeth reviewed the written Marketing/Foundation Report.
- **Performance Improvement:** Heidi presented the monthly performance improvement report and elaborated on the hospital acquired infection graph, patient falls graphs, and return ER visits graph. Heidi also presented on the On-Time Bio Med Service performance improvement project and informed the Board that bio-med service has improved significantly since utilizing Providence Bio-Med in 2018. Discussion followed.
- **Planning:** Robb reported that the planning committee discussed the strategic partnership efforts and status.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written CEO Report. He said that the ER project is being analyzed with our architect in case the \$1.25 million state grant is not received this year, and how best to proceed with the project. The SWACH (Medicaid transformation initiative) has up to \$275,000 (per year for two years) in funding available to support the goals and objectives we have proposed. Robb also announced that Ariel Connell will not be returning to her Administrative Assistant position after her maternity leave, so this half time position has been posted to be filled.
- **Financial Report:** Brenda presented the January 2019 Financial Statements and Statistical Reports, which were previously reviewed at the board finance committee meeting. There is a positive \$157,000 bottom line for Jan. 2019 and the reserve fund is at \$763,000. Discussion followed.
- **CNO Report:** Diane presented her written report on nursing services. Discussion followed.

OLD BUSINESS

- **Operational Assessment Committee Report:** Robb said the restructuring we implemented to reduce expenses appears to have brought our expenses in line with our current patient volume. He will leave this on the agenda as we continue to monitor the stabilization of our finances.
- **Strategic Partnership Update:** Robb reported that we are continuing discussions with four regional health systems regarding a possible affiliation. Last week, Robb prepared a Strategic